

# SPAARKZ ACADEMY

## SESSION PLAN FOR CAMPUS TO CORPORATE PROGRAM

S.NO	MODULES	TRAINING OBJECTIVES	FOCUS	DURATION
1	introduction	Develop the excellence to create self confidence among students who are transformed into highly paid professionals.	Career guidance	30 min
2	Communication ability	To enhance co-ordination and co-operation among various people and organisation	Professional speech, Verbal and non-verbal, Group discussion etc..	2 hrs
3	Presentation skills	To create innovate and creative ideas among students to represent the ethics of their technical and theoretical aspects	Public speaking, Effective presentation, Visual aids, overcome hesitation etc..	2hrs
4	Building self confidence	Persuade good attitude among budding executives to reach a corporate with powerful self confidence by avoiding over-confidence	Positive thinking, Conflict management, Attaining goals etc.	2hrs

5	Corporate etiquettes	In order to project corporate culture with traditional norms and culture followed by renowned professionals and concern	Corporate culture, Personal grooming, Body language, Approaching values etc..	2hrs
6	Goal setting	To achieve goal by pursuing path goal to accomplish ourselves instead of managers and leaders.	Formulations of goals, Visualization of goals etc..	2hrs
7	Time management	To catch and use time with fruitful and engaged with management towards 201000z	Work life balance, Dealing with difficult task, Getting organized, Getting away from distractions etc..	2hrs
8	Interpersonal skill and team co-ordinating	To maintain a good and gentle relationship with authorities and professionals	Behavioural analysis, Inter -personal and intra personal relationship, Managing relationship, Proper communication, Team building etc..	2hrs

9	Negotiation skill	To negotiate well with corporate field workers by having values and ethics	Negotiating well with peers, Negotitating well with personal relation,etc...	1hr
10	Interviews and interview techniques	To represent talent and knowledge to create good perception among panels.	Informational interview, Telephonic interview, Personal interview, Stress ,...	3hrs